



Dear Parents,

WELCOME TO K2! With all your choices out there, I want to thank you for choosing K2 Academy, where students get to *Have Fun, Be Kind and Do Their Best!* All of our kids sports programs: pre-school gymnastics, girls and boys gymnastics, cheerleading and tumbling & trampoline classes, share a mission that seeks to positively affect our students, clients and employees.

Our Goals:

- To live out our mission by giving kids experiences and opportunities to have fun, be kind and do their best
- To provide a safe, clean and friendly environment for our clients.
- To create a passionate and responsible working culture that embraces creativity and the decision making process.

All K2 Academy Coaches are highly trained in safety procedures, gymnastics curriculum, class management and leadership techniques. Team Members attend several in-house meetings each month and our management staff is Safety Certified by USA Gymnastics, our industry's governing body.

Our Staff

- Trained in safety procedures as outlined in the *USA Gymnastics Safety Manual*
- LOVE working with kids
- Feel passionate about K2 Academy's Mission and Goals

Thank you for the opportunity you have given us to make an impact on your child's future. I pledge on behalf of the K2 Academy of Kids Sports Team, that we will give our best effort at all times.

Warmest Regards,

Kay Rodgers  
President

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**K2 Play, Open Gym or Parent's Night Out**  
[www.k2academy.com](http://www.k2academy.com) \* 281-655-7272

# Safety Guidelines

K2 Academy of Kids Sports considers the safety of its students and clients a high priority. Because of this, we have listed some general Safety Guidelines. Please familiarize yourself with these policies and share them with your children. Please feel free to inform us of any potentially dangerous activity or hazard that you feel requires our attention.

## PARKING LOT

- No unattended children in the parking lot.
- Children may NOT wait on the patio without the supervision of an adult.

## LOBBY

- No unattended children in the lobby.
- No running or gymnastics skills in the lobby.
- Climbing on the ½ wall in the lobby is prohibited.
- Students that are not potty-trained must have a parent on the premises at all times.
- We prefer that parents of preschoolers remain on the premises while their child is in class
- Please have a plan of action with your child in case you are ever late in picking them up. We recommend talking to your child about never leaving the building without you and informing a front desk team member if their parent is not in the building after class
- Please notify K2 Academy if you are running late for pickup. (Go ahead and plug our number in your phone right now! 281-655-7272 ☺ )

## UNIFORM

- Girls must wear a leotard when participating in gymnastics. Shorts may be worn over the leotard.
- Girls can wear shorts and a t-shirt when participating in cheerleading or tumbling & trampoline,
- Girls must have at least 50% of their hair pulled back while participating in any program.
- Boys must wear a t-shirt and shorts with an elastic waistband. Please no zippers or buttons.

## GYM

- Spectators are not allowed on the gym floor.
- Children that are not enrolled in class are not allowed on the gym floor while their sibling attends class.
- No shoes or socks on the gym floor

## BATHROOM

- We recommend all children under the age of five (5) be accompanied by an adult when using the restroom.

## HOME ACTIVITIES

- K2 Academy of Kids Sports discourages students from practicing any gymnastics skills at home.

## NUTRITION

- Please feed your children a healthy snack before participation in class.
- Students will need fluid replacement after participating in any kid's sports program.



## Gymnastics, Tumbling and Cheer Class General Procedures

### Class Time

- At your child's class time, a coach will make an announcement for athletes to enter the gym. All students starting at that specific hour will enter the gym simultaneously. Coaches are available to help direct your child to the correct warm-up floor.
- More than one class participates in warm-up together. At the end of warm-up, students will split up into their class.
- Athletes will rotate around the gym to 3 or 4 apparatus each class depending on the weekly lesson plan and their class level. Your child will get to each event in a two week cycle.
- At the end of class, students will receive a stamp and take a few minutes to review their daily workout with their coach. Occasionally handouts will be sent home with your child informing you of upcoming events and/or things we have been working on in class.

### Student Evaluations

- Coaches are constantly updating their students' progress using a report card system. We send home formal evaluations twice a year: May and December. However, please feel free to touch base with your athletes coach at any time to check on his or her progress.

### General Registration Policies

- Trial Class is considered your first class when you register after the class. If you decide not to register, there is no charge for the Trial Class.
- A non-refundable Membership Fee is required of all students enrolling in a gymnastics, cheer or tumbling class at K2 Academy of Kids Sports and is valid for 12 months.
- Payment for your annual membership and first month's tuition is required prior to enrolling your child in a class.
- A complete Registration Form must be on file with the Customer Care Team before any student may participate in any of K2 Academy's Classes or a Trial Class.
- Accounts must be current prior to enrollment in additional programs.
- Returning or new students should be evaluated for proper class placement. Evaluations should be scheduled through the Customer Care Desk.
- Students must already be of age to join a class.
- Classes with enrollment of four (4) students or less may be canceled. Class availability will be recommended.

### Drop Policy

- **K2 Academy does not have a drop time requirement, however because your child is registered for YEAR ROUND ENROLLMENT, all drops must have a drop form on file. Your drop date is the date you turn in your drop form to K2 Academy Customer Care Team representative.**
- You are responsible for payment for all classes up until your drop date.
- If it becomes necessary to drop, refunds are issued on any classes not used
- Please allow 3-4 weeks from your drop date to receive your refund check in the mail.

### Make-Up Policy

- Students may schedule unlimited make-up classes as long as they are currently active in our class program.
- Make-ups must be scheduled through the Customer Care Office and are dictated by class space availability.
- Please call the Customer Care Team within 7 days of the absence to schedule the make-up.
- Class cancellations for "acts of God" will not be refunded but may be made up. Please call the Customer Care Team to schedule a makeup.

### Referral Policy

- We appreciate you letting your friends know if your child is having a great time at K2 Academy! When you refer a friend to K2 Academy and they register for a class, Preschool or the After School Care program you will receive a \$25 K2 Gift Card by email. Show customer care member and they will apply the referral credit.
- Receive \$5 off your tuition by liking our Facebook page. Show a customer care member to receive the \$5 off.